

General Risk Assessment: Mobile Work with Coronavirus

TITLE	Mobile Work with Coronavirus	DATE OF ASSESSMENT	20/04/2020
RISK ASSESSMENT REFERENCE	0002	RISK ASSESSOR	Teresa Lowers
TASK/PROCESS	Drainage Issues and associated tasks, internal and external, including Grease Release units	PEOPLE INVOLVED IN ASSESSMENT	Teresa Lowers
		PEOPLE AT RISK	Employees, members of the public, customers

Hazard: Failure to Follow Government Policies

Will lead to the spread of coronavirus infection among our workforce and anyone they come into contact with.

Control Measures

- 1 The Government's COVID Act and associated Regulations and Orders have set a framework to prevent the spread of the virus. We have developed procedures and arrangements to work within those rules and guidance.
- 2 Our arrangements and procedures are reviewed daily in the light of additional Government guidance as published at Gov.uk/Coronavirus.
- 3 We continue to operate because the service we provide falls into the Government's category of essential activities.
- 4 None of our mobile workforce are in the vulnerable or at risk categories. Where we are made aware of any vulnerability of our employees they will work from home, if possible. If it not they will be furloughed.
- 5 Staff with family members in at risk categories or believe their circumstances to have changed have been instructed to inform their management team without delay. Decisions on home working or furlough in accordance with Government policy are taken on a case by case basis.

Hazard: Uninformed Workforce

Uninformed staff who are not fully aware and understanding of the procedures and arrangements we have put in place to work within Government Policy on essential working could compromise our arrangements and jeopardise the health of others.

Control Measures

- 1 Every member of staff has been fully briefed to ensure that they are aware of the hazards and risks and understand the rules and procedures we have put in place.
- 2 We have shared with our customers, by email and or phone, the arrangements we have in place and how we would expect them to cooperate with our staff at their premises.

Hazard: Contact with Customers or Clients

Risk of infection being passed from contacts or with contaminated premises and equipment.

Control Measures

- 1 Workforce instructed to maintain the advised 2m separation from contacts at all times, wherever possible. If entry to premises is required they are instructed to ask whether anyone has been diagnosed with Covid-19 or has been required to self-isolate, and act accordingly.
- 2 Workforce instructed to avoid contacts who are coughing, show signs of difficulty in breathing or sweating/fever. If this occurs they are empowered to leave the premises.
- 3 Workforce instructed to clean their hands frequently, using an alcohol-based hand sanitiser that contains at least 60-95% alcohol, or to wash their hands with soap and water for at least 20 seconds.
- 4 Workforce instructed not to touch their eyes, nose or mouth, if their hands are not clean.
- 5 Workforce instructed that physical contact with clients, such as handshakes, hugs, etc are not to be undertaken.

Hazard: Travel and Vehicles

Risk of the spread of infection from vehicles and during travel.

Control Measures

- 1 Workers who use their own vehicles have been advised to ensure that surfaces and controls are routinely sanitised.
- 2 Where company vehicles are used they will be restricted to a single driver and will not be shared. Drivers have been issued with sanitisers and are required to routinely sanitise surfaces and controls throughout the working day.
- 3 No passengers are to be carried in any vehicle being used for business purposes. If a second worker is required for any part of the work activity they will travel separately.

Hazard: Personal Hygiene

Inadequate personal hygiene standards pose a risk of contracting the infection and cross contaminating and surfaces.

Control Measures

- 1 Workforce instructed to clean their hands frequently, using a hand sanitiser containing at least 60% alcohol, or to wash their hands with soap and water for at least 20 seconds. Sanitiser has been provided.
- 2 Workforce instructed not to touch their eyes, nose or mouth, if their hands are not clean.
- 3 Workforce instructed that a disposable tissue, should be used when coughing and or sneezing then put into bag and binned or pocketed until that procedure can be followed.
- 4 Workforce instructed that any potentially contaminated clothing and or personal protective equipment should be taken off and placed in a suitable plastic bag or container for appropriate action.
- 5 Wash your hands regularly Keep a safe distance of at least 2 metres Cough or sneeze into the crease of the elbow or in a tissue Avoid contact – do not shake hands. Avoid touching your face. Wear Masks. Wear Gloves.

Hazard: Food and Drink

Potential for cross-infection at client premises and take away outlets.

Control Measures

- 1 Workforce instructed to politely refrain from consuming beverages and food products that are offered by clients, due to the risks associated with cross contamination.
- 2 Workforce encouraged to prepare food and drink at home and carry it with them through the working day, so that they can take rest breaks from driving and at meal times so avoiding the need to visit take away outlets and potential exposure to infection.

Hazard: Contacts on Client Premises

Potential for cross-infection at client premises.

Control Measures

- 1 Workforce instructed to maintain 2m separation distance and avoid shaking hands, hugs and other personal contacts.
- 2 Workforce instructed that where any client contact may have been made or surfaces touched or handled they must sanitise their hands before getting back into their vehicle.
- 3 Where the premises visited is a food or drink business, workforce instructed that they must observe the manufacturing environments strict on-site hygiene controls.

Hazard: Personal Protective Equipment

Contact with potentially cross contaminated PPE may transmit infection.

Control Measures

- 1 Personal protective equipment is required to remain PERSONAL to the person to whom it was issued. Workers instructed not to borrow from colleagues
- 2 Where personal protective equipment is required in the course of work it has been provided. Workers instructed that it must be used when required. If it may have become contaminated it must be bagged and the contamination notified to management.





- 3 Properly wear PPE as required Properly care for, clean, maintain and inspect PPE as required. Cleaning is particularly important for eye and face protection. Inform your line manager of the need to repair or replace PPE.

Hazard: Telephone and IT Equipment

Contact with potentially cross contaminated equipment may transmit infection.

Control Measures

- 1 Workers instructed not to use customer or client computers, accessories and telephones during any site visit.
- 2 Workers instructed to ensure that all IT equipment, mobile phones, that may be used on client or customer premises are cleaned/disinfected on a regular basis using the cleaning wipes and sanitisers that have been provided.
- 3 Workers instructed to refrain from sharing their work mobile phone with other people. If they use personal phones they are advised to follow this rule.

Hazard: Smoking

Inhalation of tobacco smoke and or vapours from e-cigarettes may make smokers vulnerable to coronavirus infection.

Control Measures

- 1 As a precautionary measure workers advised not to smoke and to avoid inhaling tobacco smoke and e-cigarette vapour emitted from other persons whilst visiting clients sites.
- 2 Workers are reminded to comply with no smoking regulations at all times.

ASSOCIATED DOCUMENTS

HS COVID-9 policy.pdf (Corona Vius Policy)

REVIEW DATE

20/04/2021

REVIEWER

Teresa Lowers
